

Fremont County Recreation Board

admin@county10recboard.com

Dear Grant Applicant:

The Fremont County Recreation Board is requesting community grant requests for the 2025-2026 Fiscal Year beginning July 1st, 2025 as we anticipate county funding but it is not guaranteed at this time. We are requesting community grant applications to be turned by April 18th, 2025 but no determination of grants awarded will be made until July 1st, 2025 once the county has an approved budget.

No community grant meeting will be held this year as the Board will determine final awarded community grants based on your applications turned in so completeness and accuracy will be required. The Board will reach out to the contact person listed on the grant if we have any questions or concerns, so please make sure to include a good email and phone number to contact.

This letter is informational and contains general instructions and guidelines used by the Fremont County Recreation Board to formulate rankings on projects presented.

Grant Applications are due by 5:00 p.m. on Friday, April 18th, 2025, and will be accepted

by U.S. Mail to **Mailing:** Fremont County Recreation Board, PO Box 1782, Lander, WY

82520 or hand delivery at the addresses below:

Physical:

WYDOT
3615 West Main Street
Riverton, WY 82501

Physical:

Fremont County Recreation Board
Lander Parks & Recreation
405 Fremont Avenue
Lander, WY 82520

Grant Applications must be complete and legible. Incomplete or inaccurate Grant Applications will be denied. **Please submit an original application and 9 photocopies** (do not return the General Instructions and Guidelines).

We prefer that your group or organization does not go to a lot of expense in packaging your request (i.e. plastic or fancy covers). The first page of your submission should be **our 2024 Grant Application for County Assistance** (i.e., **not your cover letter or artwork**). Should you have a unique situation that requires special assistance or consideration, please make the Board aware.

The Fremont County Recreation Board will contact each grant application contact person after July 1st, 2024 when we can confirm and award Community Grants for the 2024-2025 Fiscal Year.

All grant monies must be used within the boundaries of Fremont County. The Board will fund only those projects that are directly recreation orientated. The Board reserves the right to consider each group or organization's request on a case by case basis.

Any group or organization may submit requests for multiple projects; however, only **up to \$7,000 TOTAL** will be granted to any one group or organization this fiscal year. Community Foundations may be exempt.

The Board's grant will be for no more than **50% of your project's total cost**. The Board requires all groups to obtain some kind of a match from another entity. The applicant may use in-kind labor, equipment, or professional assistance for up to 50% of their match.

Be sure to inform us in your application the amount of money, if any, your local board(s) approved for your proposed project. The only groups or organizations exempt are those who do not have a local recreation board designation (Fremont County Youth Camp, etc.) Funds for approved projects will be available when grants are awarded **on or after July 1st, 2025**.

If you have any additional questions, please email me at admin@county10recboard.com or contact any Fremont County Recreation Board member. A list of Fremont County Recreation Board members is attached.

Sincerely,

FREMONT COUNTY RECREATION BOARD

[Kim Collins](#)

Executive Secretary

General Instructions & Guidelines

Please type or print Application. Complete Application in its entirety. Use additional paper as required. Read specific instructions carefully. Include all necessary attachments. **(Note: This is not the Application; this is the General Instructions & Guidelines. The Application is attached)**

Grant Application Information Letter

Be reminded that your request may or may not be funded, and may or may not be funded in its entirety.

Types of Projects Funded. Following are some examples of projects the Fremont County Recreation Board is interested in promoting and funding. In the Board's opinion, these items will help provide long lasting recreational opportunities. Guidelines are used by the Board to prioritize projects funded.

Priority 1.

Major Construction and/or Major Improvements to Recreational Facilities

- a. Access Roads, Parking Lots (maintain or restore)
- b. Maintain or Replace Sprinkler Systems, Pumps, Filters, etc.
- c. New Trail Construction
- d. Shelters, Toilets
- e. Sports Fields, Arenas, Lighting, Bleachers
- f. Picnic and Camping Areas, Boating Facilities

Priority 2.

Routine Maintenance and/or Repair of Recreational Facilities, and Maintenance and Construction of Recreational Infrastructure

- a. Repair/Reseal Driveways and Sidewalks
- b. Maintenance of Existing Trails
- c. Fences, Walks
- d. Equipment (lawn mowers, snowmobile trail groomers, etc.)

Priority 3.

Individual Consideration and Administrative Support; (Consideration will be given to specific special events)

- a. Stop Watches - Computer Programs
- b. Use Equipment (balls, bats, bases, nets)
- c. Shooting Sports, Targets

Grant Application Information Letter, Continued

Questions that should be considered:

1. Availability to Public
 - a. Is the facility open to the public at large?
 - b. Is it open to the public by payment of a nominal fee, the same for anyone who uses the facility?
 - c. Is it open to the public without prejudice as to race, religion, or gender?

2. Is the Project Making the Best Use of Available Money?
 - a. Will the project accommodate the most people?
 - b. Is it a lasting, quality investment?
 - c. Is it the greatest need?
 - d. Is it most likely to be popular & used?

3. What Type Sponsor will get Consideration?
 - a. Non-Profit? Yes
 - b. For Profit? No
 - c. Individuals? Yes
 - d. Clubs, Churches, Associations? Yes
 - e. Agencies? Yes
 - f. Special Interest (narrow scope, small participation)? Board discretion
 - g. Family Oriented? Yes
 - h. Youth Oriented? Yes

4. Do You Have a Partner to Share the Cost, Especially Long-Term Maintenance? Possible Partners are:
 - a. Game & Fish
 - b. Forest Service
 - c. BLM
 - d. Bureau of Reclamation
 - e. Wyoming Recreation Commission
 - f. Tribes
 - g. Cities, Towns
 - h. Local Recreation Boards
 1. Escrow Accounts, etc.

6. Does the project provide for more than one use?

7. Will the project accommodate persons with disabilities, older persons, economically disadvantaged and other special populations and groups?

Program Sponsor Requirements:

1. Planning & Documenting
2. Digital Pictures, before and after
3. Proficient Supervision
4. Engineering & Permits, if applicable
5. Final Documenting and Reports, Recreation Board inspection
6. Maintenance and Safekeeping throughout the expected useful life